SHERRISE SOOKLAL

47 Leotaud Street

San Fernando

April 9th, 2015

4925067

Sales Manager,

Dear: Sir, Madam

I would like to apply for a position at your firm as a Sales representative, as you’ll see on my enclosed resume I included in the attached sheet details of my qualifications, I have over two years working experience in sales, and in cashing in addition, I am motivated, enthusiastic, a team player and would appreciate the opportunity to contribute to the firm’s success.

I can promise that meeting with me will not be a waste of your time and I will make myself available at your convenience.

Sincerely,

Sherrise Sooklal

|  |
| --- |
|  |
|  |
|  |

**Objectives:**

Am seeking a customer service position, where I can expand on my experience in this field and utilize my experience to increase both customer satisfaction and the company’s overall reputation.

**Education:**

**UWI open campus**

Certificate in Microsoft Office Applications – June 27th, 2013

**Pleasantville Senior Comprehensive school**- 2000-2004

**St. Kevin’s college** - 2005- 2006

CXC General Proficiency

.English A - grade 2

.English B - grade 3

.History - grade 3

.Social Studies - grade2

.Mathematics - grade 4

|  |
| --- |
|  |
|  |
|  |

**Experience:**

November 2014- currently

Carasol Limited

Beauty Advisor/ Promoter

.September 2013- October 2014

One Stop Beauty Essentials- Sutton street San Fernando

Cashier. Sales Clerk

.June 2012- September 2012

Sales Clerk

Nu Image Pet Shop | Gulf City Mall

.September 2011- February 2012

Sales Clerk

Toy Mart| Gulf City Mall

.January 2010- February 2010 -

Sales Clerk

Micles Clothing Store| San Fernando

.December 2007- September 2008

Sales Clerk, Cashier

Fanatics | Gulf City Mall

**References:**

**Mr. Sadeek**

**Toy mart- owner**

**Mrs. Neela**

**Micles Clothing store- Manager**